

Covid 19 Risk Assessment for
Chorley Football Player Pathway
By Club Welfare Officer Katherine Norris



Covid 19 Officer Pete Thompson
August 2020 v 2

For further information please call
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COVID-19 SAFEGUARDING RISK ASSESSMENT

Important:

If anyone shows symptoms of Covid-19 or has been in contact with someone displaying symptoms within the last two weeks, then they should stay at home until a NHS practitioner advises them that they no longer need to remain in isolation. The Government has provided information on what to do if a member of your household has symptoms and it is essential that everyone follows this guidance.



COVID-19 RISK ASSESSMENT

INTRODUCTION

CFC organises and/or hosts football activities and has a duty to take reasonable care to avoid acts or omissions which are a reasonably foreseeable risk. A risk assessment is a systematic review of the tasks, jobs or processes involved when a club organises, facilitates and/or hosts football activities. The purpose is to identify the significant hazards, the risk of someone being harmed and deciding what further control measures we must take to reduce the risk to an acceptable level.

Risk assessments should cover all risks, including those associated with the Covid-19 pandemic and how the club intends to ensure that its members and activities will operate within the Government guidance.

The public health crisis is constantly developing and so should our clubs' response to it. CFC are responsible for ensuring that risk assessments are completed, continually reviewed in light of changing Government guidance, feedback and observations from staff. For example, Government guidance in respect of certain 'at risk' groups and what activities are permitted may change. This may significantly impact our practices and what measures need to be in place.

RISK ASSESSMENTS – FIVE KEY STEPS

Club officials and coaches will keep the below five steps in mind at all times to ensure the safety of participants. We will review the measures implemented in response to these regularly, particularly when Government advice or guidance changes.

1. Keep up to date with Government and FA guidance. Ensuring that they are followed at all times and communicate the guidelines to all individuals connected within the club.
2. The club's insurance provider has confirmed our club is suitably covered to undertake activities in the current public health crisis.
3. We will undertake regular risk assessments of the club's activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are living documents and will be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Undertake specific employee/volunteer risk
4. We will adapt activities and update the club's policies in light of steps 1-3
5. Ensure that everyone—board/committee members, coaches, first aiders, volunteers, parents and players—is aware of the club's Covid-19 protocols.

We will not undertake an activity if the club has any concerns about the safety of club officials and/or participants.

COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT

COMMUNICATIONS WITH PARENTS/CARERS RE ACTIVITY FOR CHILDREN

Coaching children during the current public health crisis will have its challenges

1. **Parents should ensure** that their child has their own water bottle, hand sanitiser, sun cream and any necessary medication (e.g. Inhaler). All items belonging to their child should be labelled with their name and should not be used by anyone else.
2. **The period of isolation** may have caused some children to become anxious or unsure about resuming activity. We will only support their return to football when they and their parents/carers feel confident for them to do so. We are happy to speak to parents of children about potential issues if needed and make gradual introductions if needed, particularly when needing to incorporate new protective measures.
3. **Written consent** for involvement is in place
4. **For more information** on safeguarding children and the suitability of staff and volunteers please see The FA's guidance

COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT (continued)

Venues

Key considerations

5. ARRANGEMENTS REQUIRED TO MAINTAIN SOCIAL DISTANCING

- Training is in an open public space; we have an area marked out to maintain social distancing;
- Signage to direct the flow of people to assist social distancing;
- Ground markings to remind people of social distancing;

6. FACILITIES

- Access is still provided to accessible toilets, on matchdays with home players using the toilets in home changing, and away using the away changing rooms, with staff using the independent building facilities
- Access to hand-washing facilities is available in the toilets, and hand sanitizer is available at 8 sites around the ground
- Participants arrive changed and ready to exercise and leave immediately after the activity

7. PROMOTE GOOD HYGIENE AND REGULARLY CLEAN FACILITIES

- Facilities and equipment will be kept clean. In particular, corner flags will be sanitised, and buckets of soapy water are available when the ball goes out of play
- We will direct people to where they can sanitise their hands
- Players are informed that spitting should be avoided, as the main mode of transmission of the virus is in respiratory secretions. In addition, we will enforce a complete ban on chewing gum

COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT (continued)

8. TRAVELLING TO AND FROM THE VENUE

- We encourage socially-distant forms of transport (e.g. cycling and walking). All other forms of transport should be considered before public transport;
- Government guidance should be followed at all times;
- Adults and children should only travel with a member of their household or someone within their 'support bubble'. Please note that separated parents, living in different households and those in 'support bubbles' announced by Government on 10 June 2020, can also car share.

9. PARENTS ATTENDING

- Parents who bring their children to the activity will stay in their own cars, or in separate social distancing 'gatherings' of up to six people outside of the ground & wear face coverings in line with Government Guidelines.



COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT (continued)

HEALTH CHECKS, INJURIES AND ILLNESS

10. HEALTH CHECKS Before travelling to the session

We request that each participant undertakes the following self-screen checklist before travelling to a training session or other football activity. If they answer 'yes' to any one of them they should not travel to the training session and follow all applicable Government Guidance (e.g. call NHS 111). It is important to remember some people can pass on the virus before they develop symptoms, or never have symptoms despite being infectious. Despite everyone's best efforts, these cannot be screened out of training.

Each participant should self-screen prior to arrival at training to ensure they do not have any of the following symptoms (confirmed by a parent for those under age 18), as these are potential indicators of Covid-19 infection.	Check negative	Check positive
A high temperature (above 37.8°C)	<input type="checkbox"/>	<input type="checkbox"/>
A new continuous cough.	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath.	<input type="checkbox"/>	<input type="checkbox"/>
A sore throat.	<input type="checkbox"/>	<input type="checkbox"/>
Loss of or change in normal sense of taste or smell.	<input type="checkbox"/>	<input type="checkbox"/>
Feeling generally unwell.	<input type="checkbox"/>	<input type="checkbox"/>
Been in close contact with/living with a suspected or confirmed case of COVID-19 in the previous two weeks.	<input type="checkbox"/>	<input type="checkbox"/>

COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT (continued)

11. Arrival at the venue

Coaches will check that each participant completed the self-screen check list before attending and if so, if the self-screen checks were negative for all participants. Ensuring everyone understands the importance of this simple process being completed before travelling is essential to avoid potential transmission.

If a participant says they forgot to self-check before their arrival, then the coach will ask them the health check questions before they join any group at the facility. If they answer 'yes' to one or more of the questions, participants must not take part in the activity and should be told to safely return home.

12. INJURIES If a player gets injured, a member of their household or support bubble, can aid them if for example they are watching from their car, but others will still need to socially distance unless a life threatening, or serious injury necessitates compromising guidelines to provide emergency care.

First-aiders are equipped with the appropriate PPE (including face coverings) to protect themselves and others if they need to compromise social distancing guidelines to provide medical assistance.

In all cases, NHS guidance on further management should be followed



COVID-19 SPECIFIC CONSIDERATIONS

RISK ASSESSMENT (continued)

PLANNING TRAINING SESSIONS AND OTHER

FOOTBALL ACTIVITIES

13. EQUIPMENT

- Cleaning equipment between uses: – Coaches will regularly maintain the equipment hygiene e.g. balls, cones, goal posts and bibs; – Thoroughly clean the equipment e.g. balls, cones, goalposts, etc.; – Bibs will not be used unless they can be washed between sessions.
- Limiting sharing of equipment: – Ensure equipment is handled as little as possible by as few people as possible; – Each participant should bring to training their own water bottles, sun cream and medication each of which should be clearly labelled with their name.
- Have strict hand hygiene: – If individuals are going to share equipment, including balls, we will ensure the individuals' hands are thoroughly cleansed using alcohol-based hand gel if clean running water and soap are not available, before and after use.

- Competitive training will take place for all participants, in an outdoor setting, in groups of no more than 30 (including coaches).

- We will allow space to increase social distancing between players during heavy exertion.

NB: This risk assessment does not include travel, trips and tournaments or overnight accommodation as these are currently not allowed under Government guidance

14. FOOTBALL AND TRAININGACTIVITY

- a. We will keep a register of any one attending sessions, to help manage 'NHS test and trace', if an infection is reported to someone present.
- b. We will carefully plan each training session or football activity and ensure that they are structured to ensure that the Government guidance are maintained.
- c. Pitch markings or cones will be put in place to ensure that social distancing is maintained.

Risk Assessment

EVENT DETAILS	
EVENT: Tuesday and Thursday training	DATE: ongoing
CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT: Pete Thompson Covid Officer Pete.Thompson@Chorleyfc.com	
SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT: Irfan Kawri Head of Youth and Coaching IK@Chorleyfc.com	
DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS: Katherine Norris Club Welfare Officer CWO@Chorleyfc.com	

CLUB POLICIES AND PROCEDURES BEING FOLLOWED	Y	N
Safeguarding children	X	
Adults at risk	X	
Social media use	X	
Use of photograph and filming	X	
Anti-bullying	X	
Code of Conduct, including acceptable behaviour	X	
Equality, diversity and inclusion	X	
Managing challenging behaviour	X	
Other(s): e.g. parent/carer consent	X	

VENUE DETAILS	
VENUE NAME AND ADDRESS: Victory Park Chorley Duke Street Playing Fields Chorley Albany Academy Playing Fields Chorley Lancashire FA Leyland Fulwood Academy	
VENUE LEAD CONTACT NAME: Pete Thompson	CONTACT NUMBER: 01257 230007
Email Pete.thompson@Chorleyfc.com	WIFI ACCESS:

EMERGENCY PROCEDURES	
Emergency Action Plan:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Location of nearest defibrillator:	
Name of designated runner to bring defibrillator to incident site:	
Location of any access barrier keys:	
Emergency vehicle access:	
Air ambulance landing station:	

INSURANCE COVER	Y	N
Personal Accident and Public Liability insurance cover	X	

RISK ASSESSMENT (continued)

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled¹ or impairment- specific participants (children and adults)	Risk Rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
Informed written consent to participate.	Yes, must have parent/ carer consent.	No disabilities reported	Amber	Parents/carers to be advised of Covid-19 arrangements prior to consenting for their child to participate.	Covid questionnaire to be completed by parent if player U18 and player if over 18. Covid RA on CFC Webpage. .	Children managed social distancing, work reinforcement to a handful. Katherine Norris
Staffing ratios: - Clearly defined lead and support roles.	No	No	Green	Staffing numbers are being kept to a minimum	Remains Green	Irfan Kawri
Covid-19 protocols briefings shared and practiced with committee/ volunteers	No	No	Green	Only authorised staff allowed at training/match days All others advised to stay away	Remains Green	Katherine Norris
Covid-19 protocols briefings done with club members	Yes	No	Amber	Full briefing given via email to staff	Now Green	Katherine Norris

¹ Disability is a protected characteristic, under the Equality Act, 2010. Clubs should champion inclusive football activity in line with their equality and/or inclusion policies ² These numerical references refer to downloads on the safeguarding section of The FA.com [here](#)

* Risk ratings: red (serious issues and risk/interventions needed immediately); amber (some issues/being managed/needs monitoring); green (on track).

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled¹ or impairment-specific participants (children and adults)	Risk rating: :red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
Participants trained to do self-screen checks before travelling to session	Yes	No	Amber	Coach to explain requirements and checklist	Amber	Coaches – overseen by Irfan Kawri.
Visiting teams	Yes	No	Red	Club secretary to fully brief the away teams on our requirements before visiting. If unable to follow guidance, match to be cancelled	Red	Paul Metcalfe
No spitting, e.g.: <ul style="list-style-type: none"> Hygiene protocol; Disciplinary procedures. 	Yes	No	Red	Verbal reminders at all sessions. Yellow card approach for first offence. 1 game ban second offences	Amber	Irfan Kawri to advise coaches.
Register of players attending for NHS Track and Trace	Yes	No	Amber	Coach to keep accurate lists of players who attend	Amber	Coaches- overseen by Irfan Kawri & Paul Metcalfe

RISK ASSESSMENT(continued)

RISK ASSESSMENT COMPLETED BY:	CHECKED BY CLUB COMMITTEE MEMBER:
Katherine Norris	Pete Thompson
Role: Club Welfare Officer	Role: Covid Officer
Date: 17/8/2020	Date: 17/8/2020

END NOTE:

Clubs are advised to undertake regular risk assessments of the club's activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are 'living documents' and should be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Clubs should undertake specific employee/volunteer risk assessments for anyone undertaking high-risk roles or tasks.